

TO:- Council

Councillor Meg Barrow , Councillor Andrew Adams , Councillor Helen Adams , Councillor Penny Allen , Councillor Jeff Ashley , Councillor Barry Bond M.B.E. , Councillor John Brindle , Councillor Gary Burnett , Councillor Val Chapman , Councillor Bob Cope , Councillor Mike Davies , Councillor Philip Davis , Councillor Steph Dufty , Councillor Robert Duncan , Councillor Sue Duncan , Councillor Christopher Evans , Councillor Mark Evans , Councillor Warren Fisher , Councillor Sam Harper-Wallis , Councillor Dr Paul Harrison MBE , Councillor Rita Heseltine , Councillor Diane Holmes , Councillor Fiona Hopkins , Councillor Matthew Jackson , Councillor Victor Kelly , Councillor Dan Kinsey B.E.M , Councillor Roger Lees J.P. , Councillor Vincent Merrick , Councillor John Michell , Councillor Rob Nelson , Councillor Kath Perry M.B.E. , Councillor Martin Perry , Councillor Ray Perry , Councillor Robert Reade , Councillor Gregory Spruce , Councillor Christopher Steel , Councillor Wendy Sutton , Councillor Sue Szalapski , Councillor Bernard Williams , Councillor David Williams , Councillor Kath Williams , Councillor Victoria Wilson

Notice is hereby given that the Annual General Meeting of South Staffordshire Council will be held as detailed below for the purpose of transacting the business set out below.

Date: Tuesday, 23 May 2023

Time: 19:00

Venue: Council Chamber Community Hub, Codsall, South Staffordshire, WV8 1PX



D. Heywood
Chief Executive

A G E N D A**Part I – Public Session****1 Election of Chairman of the Council**

To elect the Chairman of the Council for the Municipal Year 2023/24

(The new Chairman of the Council will be invested with the chain of office and, having taken the chair, will sign the Declaration of Acceptance of Office)

2 Election of Vice-Chairman of the Council

To elect the Vice-Chairman of the Council for the Municipal Year 2023/24

3 Minutes

To confirm the Minutes of the meeting of Council held on 21 March 2023

9 - 10

- 4** **Apologies**
- To receive any apologies for non-attendance.
- 5** **Declarations of Interest**
- To receive any declarations of interest.
- 6** **Election of the Leader of the Council**
- Note: (1) The Constitution of the Council specifies that :
- "at its first post-election Annual Meeting, appoint a Leader of the Council for a term of office expiring at the next post-election annual meeting (unless removal or disqualified from office in accordance with the Constitution)"
- the election of the Leader of the Council will be carried out in accordance with Council Procedure Rule 3 (a roll call of members recorded in the minutes).
- (2) The Constitution of the Council also specifies that following election the Leader of the Council will assume the full power of the Leader and shall:-
- (a) appoint a Deputy Leader of the Council
- (b) notify the Council of the members, the Leader of the Council wishes to appoint to the Cabinet (NB. The Leader of the Council and the Deputy Leader of the Council will both be members of the Cabinet).
- 7** **Notification by the Leader of the Council of the Councillors Appointed to the Cabinet**
- The Leader of the Council will inform the Council of:-
- (1) the Councillors he/she has appointed to the Cabinet for the Municipal Year 2023/24 and the Lead Responsibilities they will each hold
- (2) the Member of the Cabinet he/she has appointed as Deputy Leader of the Council for the Municipal Year 2023/24
- 8** **Annual Review of the Constitution** **11 - 34**
Report of the Monitoring Officer
- 9** **Political Balance Report** **35 - 40**
Report of the Monitoring Officer
- 10** **Planning Committee**
- (a) To appoint 18 members to the Planning Committee for the Municipal Year 2023/24
- (N.B. - the political balance calculations to comply with Section 15 of the Local Government and Housing 1989 will be set out in the report of the Monitoring Officer)
- (b) To elect the Chairman of the Planning Committee for the Municipal Year 2023/24
- (c) To elect the Vice-Chairman of the Planning Committee for the Municipal Year 2023/24
- 11** **Overview and Scrutiny Committee**
- (a) To appoint the Overview and Scrutiny Committee for the Municipal Year

2023/24

(N.B. the Constitution specifies that:-

(i) the Overview and Scrutiny Committee shall comprise all members of the Council who are not members of the Cabinet
(ii) the Chairman of the Overview and Scrutiny Committee may not also chair the Wellbeing Select Committee)

(b) To elect the Chairman of the Overview and Scrutiny Committee for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Overview and Scrutiny Committee for the Municipal Year 2023/24

12 Standards and Resources Committee

(a) To appoint 12 members to the Standards and Resources Committee for the Municipal Year 2023/24

(N.B. (i) The Leader of the Council and the Chairman of the Council may not be members of the Standards and Resources Committee

(ii) No more than 1 member of the Cabinet may also be a member of the Standards and Resources Committee

(iii) The Chairman and Vice-Chairman should be voting members of the Standards and Resources Committee

(iv) The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer)

(b) To elect the Chairman of the Standards and Resources Committee for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Standards and Resources Committee for the Municipal Year 2023/24

(d) To co-opt six Parish Councillors to the Standards and Resources Committee for the Municipal Year 2023/24 in a non-voting capacity

13 Standards and Resources Sub-Committee - Hearings

(a) To appoint 6 members of the Standards and Resources Committee to the Hearings Sub-Committee for the Municipal Year 2023/24

(N.B. The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer)

(b) To co-opt three parish councillors to the Sub-Committee

14 Standards and Resources Sub-Committee - Assessment

(a) To appoint 6 members of the Standards and Resources Committee to the Assessment Sub-Committee for the Municipal Year 2023/24

(N.B. The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer)

(b) To co-opt three parish councillors to the Sub-Committee

15 Licensing and Regulatory Committee

(a) To appoint 15 members to the Licensing and Regulatory Committee for the Municipal Year 2023/24

(N.B. The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer)

(b) To elect the Chairman of the Licensing and Regulatory Committee for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Licensing and Regulatory Committee for the Municipal Year 2023/24

16 Audit and Risk Committee

(a) To appoint 8 members to the Audit and Risk Committee for the Municipal Year 2023/24

(N.B. (i) The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer

(ii) A member of the Cabinet may not also be a member of the Audit and Risk Committee)

(b) To elect the Chairman of the Audit and Risk Committee for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Audit and Risk Committee for the Municipal Year 2023/24

17 Investigatory and Disciplinary Committee

To appoint 7 members to the Investigatory and Disciplinary Committee for the Municipal Year 2023/24

(N.B. (i) The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer

(ii) This Committee must include at least one member of the Cabinet

(iii) No member of this Committee may also be a member of the Disciplinary and Grievance Appeals Committee)

18 Disciplinary and Grievance Appeals Committee

To appoint 7 members to the Disciplinary and Grievance Appeals Committee for the Municipal Year 2023/24

(N.B. (i) The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer

(ii) This Committee must include at least one member of the Cabinet

(iii) No member of this Committee may also be a member of the Investigatory and Disciplinary Committee

19 Housing Review Panel

To appoint 3 members (and 3 named substitute members) to the Housing Review Panel for the Municipal Year 2023/24

(N.B. The Constitution specifies that the Housing Review Panel shall comprise:

(i) a Cabinet Member (not the Member for Welfare Services) (Substitute: Leader of the Council)

(ii) one member and named substitute from the controlling Group on the Council

(iii) one member and named substitute appointed by the Leader of the Main Opposition Group on the Council or in the absence of such a Leader, one member and named substitute nominated by the Leader of the Council, who shall not be members of the controlling Group on the Council)

20 Wellbeing Select Committee

(a) To appoint a Wellbeing Select Committee for the Municipal Year 2023/24 comprising 12 members of the Overview and Scrutiny Committee (plus the County Council Lead Member for Health Scrutiny [as a full voting member of the Select Committee] in accordance with the agreement with Staffordshire County Council)

(N.B. (i) The political balance calculations to comply with Section 15 of the Local Government and Housing Act 1989 will be set out in the report of the Monitoring Officer)

(ii) The Wellbeing Select Committee is the Council's Crime and Disorder Committee for the purposes of the Crime and Disorder (Overview and Scrutiny) Regulations 2009

(iii) The Wellbeing Select Committee will discharge the Council's responsibilities under the Health and Social Care Act 2001 and the National Health Service Act 2006 in accordance with the agreement between Staffordshire County Council and South Staffordshire Council (including scrutiny of proposals for and by health service organisations and the promotion of health and wellbeing activities in the district)

(iv) The Chairman of the Wellbeing Select Committee may not also chair the Overview and Scrutiny Committee)

(b) To elect the Chairman of the Wellbeing Select Committee for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Wellbeing Select Committee for the Municipal Year 2023/24

21 Lottery Advisory Panel

To appoint 10 members to the Lottery Advisory Panel for the Municipal Year 2023/24

22 Asset Scrutiny Panel

(a) To elect 7 members to sit on the Asset Scrutiny Panel for the Municipal Year 2023/24

(b) To elect the Chairman of the Asset Scrutiny Panel for the Municipal Year 2023/24

(c) To elect the Vice-Chairman of the Asset Scrutiny Panel for the Municipal Year 2023/24

23 Local Joint Committee

To elect 6 members to the Local Joint Committee for the Municipal Year 2023/24

24 Discretionary Housing Payments Scheme

To elect 8 members from which panels will be drawn to consider disputes arising from the Discretionary Housing Payments Scheme during the Municipal Year 2023/24

25 Personal Development Review and Appointments Panel

To elect 6 members to sit on the Personal Development Review and Appointments Panel

26 Appointment of Representatives to Serve on Outside Bodies

To make appointments to outside bodies as follows:-

(Note: All appointments to be made for the Municipal Year 2023/24 unless

otherwise stated)

(1) STAFFORDSHIRE COUNTY COUNCIL:-

- (a) Health Select Committee - Nomination of 1 member and 1 substitute member

N.B. This Committee comprises 8 County Councillors and 8 District/Borough Councillors. The District/Borough members are Chairmen of their Council's Health Scrutiny Committee/Panel. It is recommended that the member nominated also serves as Chairman of the Wellbeing Select Committee)

- (b) Staffordshire Planning Forum - Nomination of 1 member and 1 substitute member
 - (c) Corporate Parenting Panel - Nomination of 1 member
- (2) Bilbrook Playing Fields Committee - Nomination of 1 member
- (3) 2078 Boscobel Squadron Air Training Corps - Nomination of 1 member
- (4) Campaign to Protect Rural England - Nomination of 1 member
- (5) Cannock Chase Area of Outstanding Natural Beauty Joint Committee - Nomination of 1 member and 1 substitute member
- (6) Codsall Village Hall and Playing Fields Committee - Nomination of 1 representative
- (7) Environmental Protection UK - Nomination of 2 members
- (8) Forest of Mercia Members' Advisory Panel - Nomination of 2 members
- (9) Four Ashes Energy Recovery Facility Local Liaison Committee - Nomination of 3 members
- (10) Hilton Main Recreation and Social Welfare Fund Grant Panel - Nomination of 1 member
(who must be a member for a ward formerly part of Cannock Chase Rural District Council)
- (11) Marsh Recreation Ground and Community Centre Trust - Nomination of 1 representative
- (12) Leisure Centre Management Committees
- (a) Cheslyn Hay Leisure Centre Management Committee - Nomination of 2 members
 - (b) Codsall Leisure Centre Management Committee - Nomination of 2 members
 - (c) Wombourne Leisure Centre Management Committee - Nomination of 2 members
- (13) Local Government Association
- (a) Association - Nomination of 2 members
(Primary Representative and 2nd Representative)
 - (b) District Council Network - Nomination of 1 member
- (14) Midlands Joint Advisory Clean Air Council - Nomination of 1 member
- (15) Monckton Recreation Management Committee - Appointment of 1 member
- (16) PATROL (Traffic Penalty Tribunal) Adjudication Joint Committee - Nomination of 1 member and 1 substitute member
- (17) PFCC Strategic Community Safety Forum - Nomination of 1 member
- (18) Perton Playing Fields Association - Nomination of 1 representative

- (19) Shoal Hill Common Joint Committee - Nomination of 3 members
(1 of whom must be the member for Hatherton)

(N.B. The provisions of the Local Government and Housing Act 1989 re political balance apply to this Committee)
- (20) South Staffordshire Partnership Leadership Board -
Nomination of 2 representatives
(one of whom should be the Leader of the Council)
- (21) Sow and Penk Internal Drainage Management Board -
Nomination for the appointment of 1 representative
(by agreement with Stafford Borough Council)
- (22) Staffordshire Destination Management Partnership Board (Enjoy Staffordshire)
- Nomination of 1 member
- (23) Staffordshire Joint Police and Crime Panel - Nomination of 1 member
- (24) Staffordshire Playing Fields Association - Nomination of 1 member
- (25) Trysull and Seisdon Playing Fields Committee - Nomination of 1 representative
(To hold office from AGM of the Management Committee in October 2023
to the AGM in October 2024)
- (26) West Midlands Employers - Nomination of 1 representative
- (27) Wolverhampton Business (Halfpenny Green) Airport Consultative Committee -
Nomination of 2 representatives
who must either be members or employees of the Council
- (28) Wombourne and District Community Association - Nomination of 1 member
- (29) Saredon Quarry Liaison Committee - Nomination of 1 representative
- (30) Seisdon Quarry Liaison Committee - Nomination of 1 representative
- (31) Council Company - Nomination of 1 representative
- (32) iESE - Nomination of 1 representative
- (33) Staffordshire Sustainability Board - Nomination of 1 representative
- (34) Staffordshire Leaders Board - Nomination of 1 representative

27 Independent Members' Remuneration Panel

To appoint an independent remuneration panel comprising up to 5 members to consider:

- (a) the Members' Allowances Scheme
- (b) Parish Councillors' Remuneration arrangements

during the Municipal Year 2023/24

28 Appointment of Independent Person

To re-appoint the following Independent Person for the Municipal Year 2023/24:

Stephen Cork

29 Appointment of Independent Members of Complaints Panel

To appoint the following Independent Members to the Council's Complaint Panel for the Municipal Year 2023/24:

Nicola Davies, Steven Cork, and Adrian Hamlyn

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| 30 | Calendar of Meetings 2023-2024
To approve the Calendar of Meetings 2023-2024 | 41 - 42 |
| 31 | Treasury Management Strategy and Prudential Indicators 2023/24 - 2027/28
Report of the Corporate Director Finance and Resources | 43 - 84 |
| 32 | Questions pursuant to Council Procedure Rule 11.4

Note: A Councillor may ask the Chairman of the Council, a member of the Cabinet or the Chairman of any Committee, Sub-Committee or Panel a question on any matter in relation to which the Council has powers or duties or which affects the District of South Staffordshire provided that:-

(a) they have given at least seven working days' notice in writing of the question to the Chief Executive; or

(b) the question relates to urgent matters, they have the consent of the Cabinet Member to whom the question is to be put, and the content of the question is given to the Chief Executive by 11.00 a.m. on the day of the meeting. Every question shall be put and answered without discussion but the person to whom the question has been put may decline to answer. | |
| 33 | Chairman's Announcements

To receive any announcements which the Chairman wishes to bring to the attention of the members. | |

Note: Members, officers, and the public are requested to stand at the conclusion of the meeting whilst the Chairman and Vice-Chairman leave the Council Chamber.

RECORDING

Please note that this meeting will be recorded.

PUBLIC ACCESS TO AGENDA AND REPORTS

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to www.sstaffs.gov.uk/council-democracy.