

SOUTH STAFFORDSHIRE COUNCIL**AUDIT & RISK COMMITTEE – 27 JUNE 2024****2024/25 WORK PROGRAMME****REPORT OF THE DIRECTOR OF FINANCE (SECTION 151 OFFICER) AND CORPORATE
DIRECTOR OF GOVERNANCE (MONITORING OFFICER)****PART A – SUMMARY REPORT****1. SUMMARY OF PROPOSALS**

The purpose of this report is to set out a proposed programme of work for the Audit & Risk Committee for the forthcoming year.

2. SUMMARY IMPACT ASSESSMENT

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	No	Not directly
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	Not applicable
SCRUTINY POWERS APPLICABLE	No	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	On-going	
FINANCIAL IMPACT	No	This work programme does not impact upon the revenue or capital budget of the Council.
LEGAL ISSUES	Yes	The setting of the work programme helps Members meet their responsibilities. For example, the Accounts and Audit Regulations 2015 require the Council to have their audited statement of accounts approved by a resolution of an authorised member meeting. Under the Council's Constitution this power has been delegated to the Audit & Risk Committee.
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	The work programme will help the Audit and Risk Committee to plan and coordinate how it gets the assurance it needs.
IMPACT ON SPECIFIC WARDS	No	

PART B – ADDITIONAL INFORMATION

3. 2024/25 WORK PROGRAMME

- 3.1 The proposed work programme for the Audit and Risk Committee is included as Appendix A.
- 3.2 The work programme has been developed taking the following into account:
- The content of the Internal Audit Plan for 2024/25
 - The External Audit Plan for 2024/25
 - The requirements of the Council Constitution
 - The requirements of the Accounts and Audit Regulations 2015
 - The previous year's work programme

4. IMPACT ASSESSMENT

- 4.1 None

5. PREVIOUS MINUTES

- 5.1 Not applicable

6. BACKGROUND PAPERS

- 6.1 Appendix A – Audit & Risk Committee – Work Programme 2024/25.

7. RECOMMENDATIONS

- 7.1 It is recommended that members review and support the programme of work for the Audit and Risk Committee as set out in Appendix A.

Report prepared by:

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Audit & Risk Committee Meetings – Work Programme 2024/25

Meeting Date	Planned Agenda Items
27 June 2024	<ul style="list-style-type: none"> • Annual Governance Statement 2023/24 • Quarter 4 – Treasury Management Update • Annual Internal Audit Outturn 2023/24 • Internal Audit Strategy & Plan 2024/25 • Review of the Internal Audit Charter • Risk Management Strategy 2024 • Audit & Risk Committee work plan for 2024/25
5 September 2024	<ul style="list-style-type: none"> • Annual Report of the Audit and Risk Committee • Quarter 1 - Treasury Management Update • Quarter 1 - Internal Audit Progress Report • Statement of Accounts 2024/25 • External Audit – Audit Findings Report
28 November 2024	<ul style="list-style-type: none"> • Quarter 2 – Treasury Management Update • Quarter 2 – Internal Audit Progress Report • Whistleblowing Policy • Anti-money Laundering Policy
6 February 2025	<ul style="list-style-type: none"> • Quarter 3 – Treasury Management Update • Quarter 3 – Internal Audit Progress Report • Risk Management Report • Accounting Judgements and Estimation Uncertainty • Treasury Management Strategy and Prudential Indicators 25/26 – 2026/27 • External Audit Plan 2025/26
24 April 2024	<ul style="list-style-type: none"> • Annual Report of the Audit & Risk Committee • Review of the Internal Audit Charter