

TO:- Personal Development Review and Appointments Panel

Councillor Bob Cope , Councillor Mike Davies , Councillor Diane Holmes , Councillor Fiona Hopkins ,
Councillor Roger Lees J.P. , Councillor Victoria Wilson

Notice is hereby given that a meeting of Personal Development Review and Appointments Panel will be held as detailed below for the purpose of transacting the business set out below.

Date: Monday, 23 October 2023

Time: 10:30

Venue: GF-03, Council Offices, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX



D. Heywood
Chief Executive

A G E N D A

Part I – Public Session

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| 1 | Minutes
To approve the minutes of the Personal Development Review Committee of 9 October 2023. | 3 - 4 |
| 2 | Apologies

To receive any apologies for non-attendance. | |
| 3 | Declarations of Interest

To receive any declarations of interest. | |
| 4 | Exclusion of Press and Public

To resolve that the Press and Public be excluded from the meeting during consideration of the following items on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) to the Local Government Act 1972. | |

Part II – Private Session

5 Personal Development Review 2023 - Corporate Director, Chief Operating Officer

This item is exempt in accordance with Schedule 12A Local Government Act 1972

- Information relating to any individual;

PUBLIC ACCESS TO AGENDA AND REPORTS

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to www.sstaffs.gov.uk/council-democracy.

Minutes of the meeting of the **Personal Development Review and Appointments Panel** South
Staffordshire Council held in the Meeting Room 4 Community Hub, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX on Monday, 09 October 2023 at 10:30

Present:-

Councillor Bob Cope, Councillor Mike Davies, Councillor Fiona Hopkins, Councillor Roger Lees

17 **MINUTES**

RESOLVED: That the Minutes of the meeting of the Panel held on 28 July 2023 be approved and signed by the Chairman.

18 **APOLOGIES**

Apologies for non-attendance were received on behalf of Councillor B Bond MBE and Councillor V Wilson.

19 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

20 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the remainder of the meeting due to the likely disclosure of exempt information under Paragraph 1 Part 1 of Schedule 12A to the Local Government Act 1972.

21 **PERSONAL DEVELOPMENT REVIEW 2023 - CHIEF EXECUTIVE**

The Panel undertook the personal development review of the Chief Executive and

RESOLVED:

(1) That Members noted the progress against objectives and plans for 2022/23 and supported the plans for 2023/24.

(2) Members thanked the Chief Executive for the achievements against targets delivered throughout the last year.

The Meeting ended at: 12:15

CHAIRMAN

