

**TO:- Licensing Sub-Committee**

Notice is hereby given that a meeting of the Licencing Sub-Committee will be held as detailed below for the purpose of transacting the business set out below.

Date: Wednesday, 17 January 2024

Time: 11:00

Venue: Council Chamber, Council Offices, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX



D. Heywood  
Chief Executive

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**A G E N D A**

**Part I – Public Session**

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| <b>1</b> | Minutes<br>To approve the minutes of the Licensing Sub Committee meeting of 6 November 2023.   | <b>1 - 2</b> |
| <b>2</b> | Apologies<br>To receive any apologies for non-attendance.  |              |
| <b>3</b> | Declarations of Interest<br>To receive any declarations of interest.   |              |
| <b>4</b> | Exclusion of Press and Public<br>To resolve that the Press and Public be excluded from the meeting during consideration of the following items on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) to the Local Government Act 1972. |              |

**5 Application for South Staffordshire Private Hire**

This item is exempt in accordance with Schedule 12A Local Government Act 1972

- Information relating to any individual;

**RECORDING**

**Please note that this meeting will be recorded.**

**PUBLIC ACCESS TO AGENDA AND REPORTS**

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to [www.sstaffs.gov.uk/council-democracy](http://www.sstaffs.gov.uk/council-democracy).

Minutes of the meeting of the **Licensing Sub-Committee** South Staffordshire Council held in the Council Chamber Community Hub, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX on Monday, 06 November 2023 at 10:00

**Present:-**

Councillor Meg Barrow, Councillor Rita Heseltine, Councillor Bernard Williams

18      **MINUTES**

**RESOLVED:** That the minutes of the Licensing Sub Committee held on 4 July 2023 be approved and signed by the Chairman.

19      **APOLOGIES**

There were no apologies.

20      **DECLARATIONS OF INTEREST**

Councillor Barrow declared that in her role as a community club chair she had booked a table at the Christmas fayre for Pattingham Vineyard, the fee for which has been paid directly to the Community Club account.

21      **LICENSING PROCEDURE**

**RESOLVED:** The parties attention was drawn to the licensing procedure contained within the agenda pack.

22      **APPLICATION TO VARY THE EXISTING PREMISES LICENCE -  
PATTINGHAM VINEYARD GREAT MOOR ROAD PATTINGHAM WV6  
ZAT**

**RESOLVED:** The application to vary was granted subject to the addition of the condition that special events be limited to a maximum number of 30 persons and all special events to be prebooked prior to the event taking place.

The Meeting ended at: 12:40

**CHAIRMAN**

