

SOUTH STAFFORDSHIRE COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE – 28 MAY 2024

WORK PROGRAMME 2024/25

REPORT OF CORPORATE DIRECTOR OF GOVERNANCE

PART A – SUMMARY REPORT

1. SUMMARY OF PROPOSALS

- 1.1 This report seeks approval of the work programme for the Committee for the Municipal Year 2024/25.

2. SUMMARY IMPACT ASSESSMENT

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	Yes	Scrutiny is key to the effective and efficient operation of the Council to enable delivery against the Council Plan
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	No – not needed as any equality issues would be addressed individually rather than as part of the programme setting
SCRUTINY POWERS APPLICABLE	No – this report goes to Overview and Scrutiny Committee	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	2024/25 Municipal Year	
FINANCIAL IMPACT	No	This is within existing budgets
LEGAL ISSUES	No	No specific legal issues from this report
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	None at this stage as setting the programme of work rather than considering individual items
IMPACT ON SPECIFIC WARDS	No	

PART B – ADDITIONAL INFORMATION

3. INFORMATION

3.1 The Committee is asked to discuss and agree a work programme for the 2024/25 Municipal Year.

3.2 In addition to the programmed work there will, from time to time, be a number of additional items coming to the Committee including:

- Councillor call for action
- Councillor “call ins”
- Key decision reports

This may require additional meetings to be programmed in depending on when the issues arise.

3.3 Any suggestions for additions to the work programme should be referred to the Chairman in the first instance.

3.4 Work Programme 2024/25

28 May 2024

- Setting of work programme (on agenda)
- Member Working Groups 2023/24 Outcomes Report (on agenda)
- Q4 IPM and Year-end Report (on agenda)
- Council Plan 2020-2024 performance report (on agenda)
- Car cruising mitigation on A449/A460 – Key Decision (on agenda)
- Statutory Scrutiny Guidance (on agenda)

23 July 2024

- UKSPF Update Report
- Member Working Groups – Topic Selection
- DFGs Update Report
- Commercial Asset Programme
- Council Plan 2024-2028 – Performance – New Indicators
- Local Transport Plan – Staffordshire County Council
- Work Programme Report

8 October 2024

- Work programme update
- Climate Change Action Plan Update
- Green Innovation Corridor

- Enterprise Delivery
- Waste Contract

26 November 2024

- Work programme update
- Member Working Groups Update
- Integrated Performance Management Report Q2
- Customer Engagement/Experience
- Engagement with the Communities

21 January 2025

- Work programme update
- Budget meeting
- Member Working Groups Update
- Business Partnership

11 March 2025

- Work programme update
- UKSPF Update Report
- DFGs Update Report
- Review of Ward Grounds Maintenance Programme – Year 1

4. IMPACT ASSESSMENT – ADDITIONAL INFORMATION
N/A

5. PREVIOUS MINUTES
None

6. BACKGROUND PAPERS
None

7. RECOMMENDATIONS

7.1 That Members agree the work programme for the 2024/25 municipal year.

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