

**TO:- Council**

Councillor Meg Barrow , Councillor Andrew Adams , Councillor Helen Adams , Councillor Penny Allen , Councillor Jeff Ashley , Councillor Barry Bond M.B.E. , Councillor John Brindle , Councillor Gary Burnett , Councillor Val Chapman , Councillor Bob Cope , Councillor Mike Davies , Councillor Philip Davis , Councillor Steph Dufty , Councillor Robert Duncan , Councillor Sue Duncan , Councillor Christopher Evans , Councillor Mark Evans , Councillor Warren Fisher , Councillor Sam Harper-Wallis , Councillor Dr Paul Harrison M.B.E. , Councillor Rita Heseltine , Councillor Diane Holmes , Councillor Fiona Hopkins , Councillor Matthew Jackson , Councillor Victor Kelly , Councillor Dan Kinsey B.E.M , Councillor Roger Lees J.P. , Councillor Vincent Merrick , Councillor John Michell , Councillor Rob Nelson , Councillor Kath Perry M.B.E. , Councillor Martin Perry , Councillor Ray Perry , Councillor Robert Reade , Councillor Gregory Spruce , Councillor Christopher Steel , Councillor Wendy Sutton , Councillor Sue Szalapski , Councillor Bernard Williams , Councillor David Williams , Councillor Kath Williams , Councillor Victoria Wilson

Notice is hereby given that a meeting of the Council will be held as detailed below for the purpose of transacting the business set out below.

Date: Tuesday, 12 December 2023

Time: 19:00

Venue: Council Chamber, Council Offices, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX  
Community Hub, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX



D. Heywood  
Chief Executive

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**A G E N D A**

**Part I – Public Session**

**1** Priority Business (if any)

To dispose of any business required by statute or by the Council's Procedure Rules to be brought before the Council before any other business.

**2** Minutes of 5 September 2023

**1 - 4**

To approve the Minutes of the meeting of Council held on 5 September 2023.

**3** Minutes of Special Council 5 September 2023

**5 - 6**

To approve the Minutes of the meeting of Special Council held on 5 September 2023.

<b>4</b>	<b>Apologies</b>	
	To receive any apologies for non-attendance.	
<b>5</b>	<b>Declarations of Interest</b>	
	To receive any declarations of interest.	
<b>6</b>	<b>Questions pursuant to Council Procedure Rule 11.4</b>	
	Note: A Councillor may ask the Chairman of the Council, a member of the Cabinet or the Chairman of any Committee, Sub-Committee or Panel a question on any matter in relation to which the Council has powers or duties or which affects the District of South Staffordshire provided that:-	
	(a) they have given at least seven working days' notice in writing of the question to the Chief Executive; or	
	(b) the question relates to urgent matters, they have the consent of the Cabinet Member to whom the question is to be put, and the content of the question is given to the Chief Executive by 11.00 a.m. on the day of the meeting. Every question shall be put and answered without discussion but the person to whom the question has been put may decline to answer.	
<b>7</b>	<b>Leader's Report</b>	<b>7 - 16</b>
	Report of the Leader of the Council	
<b>8</b>	<b>Committee Updates</b>	<b>17 - 20</b>
	Report of the Committee Chairmen	
<b>9</b>	<b>Motion - Proposed by Councillor Harper-Wallis</b>	<b>21 - 22</b>
	Recognising the importance of public engagement and transparency in local governance, this motion proposes the introduction of a dedicated Public Questions Agenda Item at each Ordinary meeting of South Staffordshire District Council.	
<b>10</b>	<b>Annual Audit Letter 2022/23</b>	<b>23 - 86</b>
	Report of the Chairman of the Audit and Risk Committee	
<b>11</b>	<b>Integrated Performance Management (IPM) Report - Quarter 2</b>	<b>87 - 124</b>
	Report of the Leader of the Council	
<b>12</b>	<b>Annual Report on the Capital Strategy</b>	<b>125 - 134</b>
	Report of the Director of Finance (Section 151 Officer)	
<b>13</b>	<b>Chairman's Announcements</b>	
	To receive any announcements which the Chairman wishes to bring to the attention of the members.	

**Note:** Members, officers, and the public are requested to stand at the conclusion of the meeting whilst the Chairman and Vice-Chairman leave the Council Chamber.

**RECORDING**

**Please note that this meeting will be recorded.**

**PUBLIC ACCESS TO AGENDA AND REPORTS**

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to [www.sstaffs.gov.uk/council-democracy](http://www.sstaffs.gov.uk/council-democracy).