

SOUTH STAFFORDSHIRE COUNCIL**AUDIT & RISK COMMITTEE – 20 JUNE 2023****2023/24 WORK PROGRAMME****REPORT OF THE CORPORATE DIRECTOR FINANCE AND RESOURCES (SECTION 151 OFFICER) AND DIRECTOR LEGAL AND GOVERNANCE (MONITORING OFFICER)****PART A – SUMMARY REPORT****1. SUMMARY OF PROPOSALS**

The purpose of this report is to set out a proposed programme of work for the Audit & Risk Committee for the forthcoming year.

2. SUMMARY IMPACT ASSESSMENT

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	No	Not directly
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	Not applicable
SCRUTINY POWERS APPLICABLE	No	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	On-going	
FINANCIAL IMPACT	No	This work programme does not impact upon the revenue or capital budget of the Council.
LEGAL ISSUES	Yes	The setting of the work programme helps Members meet their responsibilities. For example, the Accounts and Audit Regulations 2015 require the Council to have their audited statement of accounts approved by a resolution of an authorised member meeting. Under the Council's Constitution this power has been delegated to the Audit & Risk Committee.
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	The work programme will help the Audit and Risk Committee to plan and coordinate how it gets the assurance it needs.
IMPACT ON SPECIFIC WARDS	No	

PART B – ADDITIONAL INFORMATION

3. 2023/24 WORK PROGRAMME

- 3.1 The proposed work programme for the Audit and Risk Committee is included as Appendix A.
- 3.2 The work programme has been developed taking the following into account:
- The content of the Internal Audit Plan for 2023/24
 - The External Audit Plan for 2023/24
 - The requirements of the Council Constitution
 - The requirements of the Accounts and Audit Regulations 2015
 - The views of the Audit and Risk Committee Chair, Corporate Director Finance and Resources, Director Legal and Governance and Internal Audit Manager.
 - The previous year's work programme
- 3.3 It is also proposed that some sessions are utilised to provide training for committee members:
- 11 July - The role of the committee
8 October - External Audit Training - Statement of Accounts
28 November - Training- Treasury Management Advisors

4. IMPACT ASSESSMENT

- 4.1 None

5. PREVIOUS MINUTES

- 5.1 Not applicable

6. BACKGROUND PAPERS

- 6.1 Appendix A – Audit & Risk Committee Meetings – Work Programme 2023/24.

7. RECOMMENDATIONS

- 7.1 It is recommended that members review and support the programme of work for the Audit and Risk Committee as set out in Appendix A.

Report prepared by:

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Audit & Risk Committee Meetings – Work Programme 2023/24

Meeting Date	Planned Agenda Items
20 June 2023	<ul style="list-style-type: none"> • Proposed Internal Audit Strategy & Plan 2023/24 • Quarter 4 – Treasury Management Update • Accounting judgements and estimation uncertainty • Audit & Risk Committee work plan for 2023/24
11 July 2023	<ul style="list-style-type: none"> • Incident Preparedness Report • Annual Internal Audit Outturn • Quarter 1 - Treasury Management Update • External Audit Plan 2023/24
8 October 2023	<ul style="list-style-type: none"> • Quarter 1 - Internal Audit Progress Report • Statement of Accounts 2023/24 • Annual Governance Statement • External Audit Annual Letter
28 November 2023	<ul style="list-style-type: none"> • Quarter 2 – Treasury Management Update • Quarter 2 – Internal Audit Progress Report
6 February 2024	<ul style="list-style-type: none"> • Quarter 3 – Treasury Management Update • Quarter 3 – Internal Audit Progress Report • Risk Management Report • Treasury Management Strategy and Prudential Indicators 23/24 – 2025/26
2 April 2024	<ul style="list-style-type: none"> • Internal Audit Strategy and Plan 2024/25 • Review of the Internal Audit Charter • Annual Report of the Audit & Risk Committee