

SOUTH STAFFORDSHIRE COUNCIL**OVERVIEW AND SCRUTINY COMMITTEE – 25 JULY 2023****WORK PROGRAMME 2023/24****REPORT OF CORPORATE DIRECTOR OF GOVERNANCE****PART A – SUMMARY REPORT****1. SUMMARY OF PROPOSALS**

- 1.1 This report seeks approval of the work programme for the Committee for the Municipal Year 2023/24.

2. SUMMARY IMPACT ASSESSMENT

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	Yes	Scrutiny is key to the effective and efficient operation of the Council to enable delivery against the Council Plan
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	No – not needed as any equality issues would be addressed individually rather than as part of the programme setting
SCRUTINY POWERS APPLICABLE	No – this report goes to Overview and Scrutiny Committee	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	2023/24 Municipal Year	
FINANCIAL IMPACT	No	This is within existing budgets
LEGAL ISSUES	No	No specific legal issues from this report
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	None at this stage as setting the programme of work rather than considering individual items
IMPACT ON SPECIFIC WARDS	No	

PART B – ADDITIONAL INFORMATION

3. INFORMATION

3.1 The Committee is asked to discuss and agree a work programme for the 2023/24 Municipal Year.

3.2 In addition to the programmed work there will, from time to time, be a number of additional items coming to the Committee including:

- Councillor call for action
- Councillor “call ins”
- Key decision reports

This may require additional meetings to be programmed in depending on when the issues arise.

3.3 Any suggestions for additions to the work programme should be referred to the Chairman in the first instance.

3.4 Work Programme 2023/24

25 July 2023

- Setting of work programme
- UKSPF Report
- Integrated Performance Management outturn for 2022/23
- Member Working Groups – Topic Selection
- Challenge Panels Final Outcomes Report 2022/23
- Closed Churchyards Special Expense – Voluntary Referral of Member Decision
- Place Narrative Findings

26 September 2023

- Work programme update
- Climate Change Action Plan Update
- Peer Review Follow-up outcome
- Resource Planning and Prioritisation (RPP) 2024
- Service Standards

14 November 2023

- Work programme update
- Member Working Groups Update
- Integrated Performance Management Report Q2

- Staffordshire County Council Highways – Potholes – understanding the position (subject to confirmation from County as to attendance)
- Customer Programme/Digital Programme update

23 January 2024

- Work programme update
- Budget meeting
- Member Working Groups Update
- UK Shared Prosperity Update Report
- DFG's update report
- Local Plan

12 March 2024

- Work programme update
- Member Working Groups Conclusion Report
- The draft Council Plan – 2024-2022

4. IMPACT ASSESSMENT – ADDITIONAL INFORMATION
N/A

5. PREVIOUS MINUTES
None

6. BACKGROUND PAPERS
None

7. RECOMMENDATIONS

7.1 That Members agree the work programme for the 2023/24 municipal year.

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