

TO:- Personal Development Review and Appointments Panel

Councillor Barry Bond M.B.E. , Councillor Bob Cope , Councillor Mike Davies , Councillor Fiona Hopkins ,
Councillor Roger Lees J.P. , Councillor Victoria Wilson

Notice is hereby given that a meeting of Personal Development Review and Appointments Panel will be held as detailed below for the purpose of transacting the business set out below.

Date: Monday, 09 October 2023

Time: 10:30

Venue: GF-04, Council Offices, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX



D. Heywood
Chief Executive

A G E N D A

Part I – Public Session

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| 1 | Minutes
To approve the Minutes of the meeting of the Personal Development Review and Appointments Panel held on 28 July 2023. | 1 - 2 |
| 2 | Apologies

To receive any apologies for non-attendance. | |
| 3 | Declarations of Interest

To receive any declarations of interest. | |
| 4 | Exclusion of Press and Public

To resolve that the Press and Public be excluded from the meeting during consideration of the following items on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12(A) to the Local Government Act 1972. | |

Part II – Private Session

- 5** Personal Development Review 2023 - Chief Executive
This item is exempt in accordance with Schedule 12A Local Government Act 1972
- Information relating to any individual;

PUBLIC ACCESS TO AGENDA AND REPORTS

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to www.sstaffs.gov.uk/council-democracy.

Minutes of the meeting of the **Personal Development Review and Appointments Panel** South
Staffordshire Council held in the Meeting Room 3 Community Hub, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX on Friday, 28 July 2023 at 09:30

Present:-

Councillor Mike Davies, Councillor Fiona Hopkins, Councillor Roger Lees, Councillor Victoria Wilson

12 **MINUTES**

RESOLVED: That the Minutes of the meeting held on 21 July 2023 be approved as a true and accurate record.

13 **APOLOGIES**

Apologies were received from Councillor Bond M.B.E and Councillor Cope.

14 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

15 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the Press and Public be excluded from the meeting during consideration of the following items on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) to the Local Government Act 1972.

16 **SENIOR PAY REVIEW**

Resolved:

The Personal Development Review and Appointment Panel approved the following recommendations to full Council:-

1. To create a new pay scale £97,012 - £99,012 for Corporate Director pay, noting the progression criteria set out in para 4.10 with effect from 14 September 2023.
2. To provide authorisation to the Council's Monitoring Officer to make any necessary staffing changes to the constitution arising from this report.
3. To provide authorisation to the Assistant Director Organisation & People Development to make any necessary amendments to the Council's Pay Policy Statement arising from this report.

In addition the PDRA Panel approved the following recommendations:-

4. The creation of a new pay scale £64,966 - £72,226 for Assistant Director pay with effect from 14 September 2023.
5. The next Senior Pay Review will take place in two years' time in accordance with existing policy, noting that an interim health check may be required in relation to the salary of the post of Chief Executive

11 August 2023

as this was not in scope of the 2023 pay review.

The Meeting ended at: 11:30

CHAIRMAN