

TO:- Licensing Sub-Committee

Notice is hereby given that a meeting of the Licencing Sub-Committee will be held as detailed below for the purpose of transacting the business set out below.

Date: Monday, 06 November 2023

Time: 10:00

Venue: Council Chamber, Council Offices, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX



D. Heywood
Chief Executive

A G E N D A

Part I – Public Session

- | | | |
|----------|---|---------------|
| 1 | Minutes
To approve the minutes of the Licensing Sub Committee meeting held on 4 July 2023 | 1 - 2 |
| 2 | Apologies
To receive any apologies for non-attendance. | |
| 3 | Declarations of Interest
To receive any declarations of interest. | |
| 4 | Licensing Procedure | 3 - 6 |
| 5 | Application to Vary The Existing Premises Licence - Pattingham Vineyard great Moor Road Pattingham WV6 7AT
Report of the Licensing Officer | 7 - 70 |

RECORDING

Please note that this meeting will be recorded.

PUBLIC ACCESS TO AGENDA AND REPORTS

Spare paper copies of committee agenda and reports are no longer available. Therefore should any member of the public wish to view the agenda or report(s) for this meeting, please go to www.sstaffs.gov.uk/council-democracy.

Minutes of the meeting of the **Licensing Sub-Committee** South Staffordshire Council held in the Council Chamber Community Hub, Wolverhampton Road, Codsall, South Staffordshire, WV8 1PX on Tuesday, 04 July 2023 at 12:00

Present:-

Councillor Penny Allen, Councillor Meg Barrow, Councillor Rita Heseltine

13 **MINUTES**

RESOLVED: That the Minutes of the Licensing Sub Committee held on 26 June 2023 be approved and signed by the Chairman.

14 **APOLOGIES**

There were no apologies for absence.

15 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

16 **LICENSING PROCEDURE**

RESOLVED - Members noted the Licensing Procedure

17 **APPLICATION FOR A PREMISES LICENCE – KEWFORD EAGLES FOOTBALL CLUB 3 SWINDON ROAD**

RESOLVED - The Committee granted the licence with the conditions that Environmental Health had proposed (and those agreed previously with the Police and Fire)

The Meeting ended at: 13:00

CHAIRMAN



Licensing Sub-Committee Hearings

The four **licensing objectives**, as given by the Licensing Act 2003 are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Each application that comes before this committee will be treated on its own merits, and this licensing authority will take its decision based upon:

- The merits of the application
- The promotion of the four licensing objectives
- The policy of the licensing authority, a copy of which can be obtained from our website www.sstaffs.gov.uk.
- The amended guidance issued by the Home Office in June 2013 under Section 182 of the Licensing Act 2003

Rights of Parties

All parties have the following rights:

- To attend the hearing
- To have their representations considered by the Sub-Committee, even if unable or unwilling to attend the hearing
- To be assisted or represented by any person, whether legally qualified or not
- To give further information in support of their application, representation or notice, in response to a point on which the authority has given notice to a party that it will want clarification
- To address the Sub-Committee
- To exercise their rights within the hearing for an equal maximum time in which to make their representation

Hearing Procedure

- **The Chairman** opens the meeting, introducing Members of the committee and council officers present to the applicant and members of the public, explains the nature of the decision to be taken, and the procedure to be followed.
- **The Chairman** will then ask the council's officer to present the report on the application.
- **Members** to ask any relevant questions of the officer.
- **The Chairman** will invite the applicant or their representative to clarify any information arising from the officers' outline, if necessary.
- **The Chairman** to invite those parties making representations to address the sub- committee.
- **Members** to ask any relevant questions of those parties making representations.
- **The Chairman** will then invite the applicant or person representing them to ask any relevant questions of those parties making representations.
- If necessary, the committee will consider requests to allow other parties invited by the applicant to address the committee.
- **The Chairman** will request the applicant or person representing them addresses the committee.
- **Members** may ask any relevant questions of the applicant or person representing them.
- **The Chairman** will invite parties that made representations to ask any relevant questions of the applicant or person representing them.

Summing up

- **The Chairman** to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.
- **The Chairman** asks all parties that they are satisfied they have said all they wish to.

Consideration of Decision – Confidential Session

- **The Chairman** asks the applicant/ applicant's representative and interested parties to leave the room.
- **Members** of the committee discuss and make their decision.

Announcement of Decision

- **The Chairman** relays the decision and the reasons for the decision, and any conditions placed upon the licence (if granted) and the licensing objective they relate to.
- **The Chairman** will advise all parties of their right to appeal if they are not happy with the decision made (*see following important notes*).

Important Notes

- Decisions will generally be taken regardless of whether the applicant is present. All notices and representations received from absent parties will be considered.
- Late representations and evidence will only be considered with agreement of all parties present.
- In cases where a decision cannot be given at the end of the hearing, the officer will inform the applicant when they will be notified of the decision within 5 working days.
- Applicants have a right to appeal, details of which can be obtained via the licensing officer.
- This Council is committed to taking decisions in a honest, accountable and transparent fashion but on occasion may find it necessary to exclude members of the press and public based upon the legal framework given in the Local Government Act 1972 sch 12a and/or local policy. In these occasions decisions based on the above framework will be given. Similarly, this authority generally will allow all parties to ask questions of another party present, but this decision will be taken on a case by case basis and in some exceptional circumstances (a reason will be given) cross examination may be prohibited.
- The authority has the right to exclude any parties disrupting this hearing, at its discretion.

SOUTH STAFFORDSHIRE COUNCIL**LICENSING AND REGULATORY SUB-COMMITTEE – Monday 6th November 2023 @ 10am****APPLICATION TO VARY THE EXISTING PREMISES LICENCE – PATTINGHAM VINEYARD GREAT MOOR ROAD PATTINGHAM WV6 7AT****REPORT OF LICENSING OFFICER - ENVIRONMENTAL HEALTH & LICENSING****PART A – SUMMARY REPORT****1. SUMMARY OF PROPOSALS**

To consider an application to vary the existing premises licence for Pattingham Vineyard Great Moor Road WV6.

2. RECOMMENDATIONS

- 2.1** That the Licensing Authority (Sub-Committee) determine variation application to the existing Premises licence for Pattingham Vineyard, Great Moor Road WV6

3. SUMMARY IMPACT ASSESSMENT

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	Yes	A safe and sustainable district.
	Has an Equality Impact Assessment (EqIA) been completed?	
	Yes/No	Not applicable as item relates to individual determination within the existing policy.
SCRUTINY POWERS APPLICABLE	Yes/No – Report to Legal and Regulatory Committee	
KEY DECISION	Yes/No	
TARGET COMPLETION/ DELIVERY DATE	Details – Not Applicable	
FINANCIAL IMPACT	No	
LEGAL ISSUES	Yes/No	The sub-committee must seek to ensure that this premises promotes the objectives of the licensing regime. The sub- committee must have regard to the authority's licensing policy (where relevant) and any central government guidance. The sub-committee is entitled to question the applicant, Pattingham Vineyard so as to satisfy itself that the licensing objectives will be met.
		All parties have a right of appeal to a Magistrates Court. Appeals should be in writing to the Magistrates Court within 21 days from the date

		the applicant is notified of the licensing authority decision.
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	Summary of Details
IMPACT ON SPECIFIC WARDS	No	Details as necessary

PART B – ADDITIONAL INFORMATION

4. INFORMATION

4.1 An application to vary the existing premises licence for Pattingham Vineyard was received via the GOV.UK portal on the 25th July 2022. This was forwarded to the 'other responsible authorities' and notices displayed and was advertised in accordance with the requirements of the Act. The application and plan are attached (**Appendix A & A1**)

4.2 The application is to vary the exiting premises licence to include the following

1. A small Bottle Shop for Cellar Door Sales, operating Monday to Saturday 10:00 - 16:00hrs allowing for On & Off sales for purchase bottles of wine to take away, or by the glass.
2. Special Events - all pre-booked, operating Monday to Sunday 10:00 - 20:00hrs. NB This provision would allow occasional events that may happen). Examples include Corporate Events / Team Building / Private Celebrations / Christmas Workshops etc.
3. Vineyard Tours & Wine Tastings, operating Friday to Sunday 12:00 - 19:00hrs. (NB Same days/times as currently licensed so no change of those) save that we would like to expand on number of people on each tour - Change from 12 people to 20. Again, all pre-booked.

Proposed Licensable Activities	Description	Time from /Time to
Supply of alcohol (On and Off Sales)	Monday to Sunday	9am to 20.00 hrs
Premises Opening and Closing times	Monday to Sunday	10am – 20:00hrs

4.3 It is the understanding of the Licensing Authority that the application for the premises licences has been properly made. The statutory requirement to give notice of the application has also been complied with.

4.4 No outstanding representations have been received from any of the responsible authorities namely: Planning Enforcement and Environmental Protection; Environmental Health and Licensing; Development Control; Staffordshire Fire and Rescue; Children and Lifelong Learning; Primary Care Trust (PCT), Staffordshire Police, Staffordshire County Council (Trading Standards) and Home Office (immigration).

4.5 Representations from Twenty Seven (27) local residents from 15 households who live in Great Moor Road and area have been received by the licensing authority the objection are attached as **Appendix B**. The grounds for the representation are made against the licensing objectives of :

- The Prevention of Crime and Disorder
- The Prevention of Public Nuisance
- Public Safety
- The Protection of Children from Harm

4.6 The applicant agent was notified of the objections and copies of the objection letters/email were provided.

4.7 Pattingham Vineyard was granted a new premises licence by the Licensing Sub committee on the 10th August 2022 following objections to the grant of a new licence by the local residents. A copy of the licence is attached as **Appendix C**

5. Licensing Act 2003 - Section 182 Guidance

Licensing objectives and aims

1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.

1.3 The licensing objectives are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

Section 182 Guidance

Determining actions that are appropriate for the promotion of the licensing objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should

consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

6. Legal status

Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182. This Guidance is therefore binding on all licensing authorities to that extent. However, this Guidance cannot anticipate every possible scenario or set of circumstances that may arise and, as long as licensing authorities have properly understood this Guidance, they may depart from it if they have good reason to do so and can provide full reasons. Departure from this Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.

Nothing in this Guidance should be taken as indicating that any requirement of licensing law or any other law may be overridden (including the obligations placed on any public authorities under human rights legislation). This Guidance does not in any way replace the statutory provisions of the 2003 Act or add to its scope and licensing authorities should note that interpretation of the 2003 Act is a matter for the courts. Licensing authorities and others using this Guidance must take their own professional and legal advice about its implementation.

7. Local Authority's Powers

7.1 Should the Licensing Authority consider it appropriate for the promotion of the licensing objectives it is required to modify the conditions of the premises licence and/or reject the whole or part of the application as appropriate for the promotion of those objectives.

If the Licensing Authority does not consider it appropriate for the promotion of the licensing objectives to take such steps the application must be granted as sought.

In determining the application with a view to promoting the licensing objectives in the overall interests for the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representation (including supporting information) presented by all the parties;
- the Home Office guidance issued under Section 182 of the Licensing Act 2003;
- its own statement of licensing policy.

The Licensing Authority is not bound to follow such guidance but must have regard to it and if departing from it have rational reasoning for doing so.

8. HUMAN RIGHTS IMPLICATIONS

8.1 This report has human rights implication for the premises licence holder as "every natural or legal person is entitled to the peaceful enjoyment of his possessions." [a licence]. No one shall be deprived of his possessions except in the public interest and

subject to the conditions provided for by law. This does not impair the right of a State [the committee] to enforce such laws as it deems necessary to control the use of property in accordance with the general interest.

8.2 In addition as regards the conduct of the hearing there is the right to a fair hearing as "in the determination of his civil rights and obligations" everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal [the committee] established by law. "Judgment" shall be pronounced publicly but the press and public may be excluded from all or part of the hearing where the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the committee where publicity would prejudice the interests of justice.

9. IMPACT ASSESSMENT – ADDITIONAL INFORMATION

EqIA not applicable

10. PREVIOUS MINUTES

Not applicable

11. BACKGROUND PAPERS

List of background papers used in preparation of report:

Licensing Act 2003
Section 182 Guidance
South Staffordshire Licensing Policy
Human Rights Act 1998

Report prepared by: John Chislett

Name and Post: John Chislett, Licensing Officer, Environmental Health & Licensing



South Staffordshire
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@sstaffs.gov.uk
 Telephone: (01902) 696804

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☒ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? ☐ Yes ☒ No

Is the applicant's business registered outside the UK? ☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
- ☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

4,300

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VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒

Yes

☐

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐

Yes

☒

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

Pattingham is a successful small vineyard which gained a Premises Licence in 2022.

The owners would like to add to their current provision in the following manner:

1. A small Bottle Shop for Cellar Door Sales, operating Monday to Saturday 10:00 - 16:00hrs allowing for On & Off sales for purchase bottles of wine to take away, or by the glass.
2. Special Events - all pre-booked, operating Monday to Sunday 10:00 - 20:00hrs. NB This provision would allow occasional events that may happen). Examples include Corporate Events / Team Building / Private Celebrations / Christmas Workshops etc.
3. Vineyard Tours & Wine Tastings, operating Friday to Sunday 12:00 - 19:00hrs. (NB Same days/times as currently licensed so no change of those) save that we would like to expand on number of people on each tour - Change from 12 people to 20. Again, all pre-booked.

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to
vary is successful?

☐

Yes

☒

No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Continued from previous page...

Will the schedule to provide films be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Continued from previous page...

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption?

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Nil

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Nil

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Nil

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Nil.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Nil.

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Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Pattingham is a successful small vineyard which gained a Premises Licence in 2022. Since that time, and despite much initial nervousness from neighbours, the premises has operated without issue and have caused a zero footprint with the Responsible Authorities.

In response to customer requests, the owners would like to add to their current provision in the following manner:

1. A small Bottle Shop for Cellar Door Sales, operating Monday to Saturday 10:00 - 16:00hrs allowing for On & Off sales for purchase bottles of wine to take away, or by the glass.
2. Special Events - all pre-booked, operating Monday to Sunday 10:00 - 20:00hrs. NB This provision would allow occasional events that may happen). Examples include Corporate Events / Team Building / Private Celebrations / Christmas Workshops etc.
3. Vineyard Tours & Wine Tastings, operating Friday to Sunday 11:00 - 19:00hrs. (NB Same days/times as currently licensed so no change of those) save that we would like to expand on number of people on each tour - Change from 12 people to 20. Again, all pre-booked.

All this will be possible by amendment to:

- (a) The stated Operating Times, and
- (b) Removal of restriction of Connoisseur Vineyard Experience Tours - May to October ONLY.
- (c) Annex 3, 2nd Condition regarding numbers of visitors on Tours: Alter '12' to '20'.

☒ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

As per pre-existing Premises Licence.

b) The prevention of crime and disorder

As per pre-existing Premises Licence.

c) Public safety

As per pre-existing Premises Licence.

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d) The prevention of public nuisance

As per pre-existing Premises Licence.

e) The protection of children from harm

As per pre-existing Premises Licence.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 18 of 18

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the

Continued from previous page...

* licensing act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/south-staffordshire/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

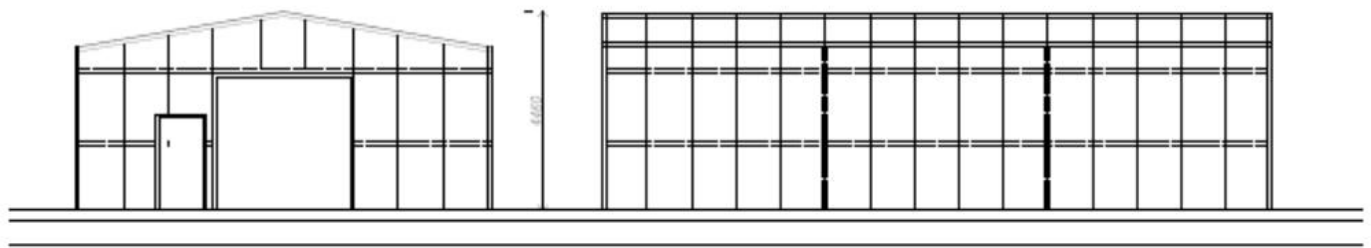
Is Digitally signed ☐

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

Pattingham Vineyard, Great Moor Road, Pattingham, South Staffs,
WV67AT

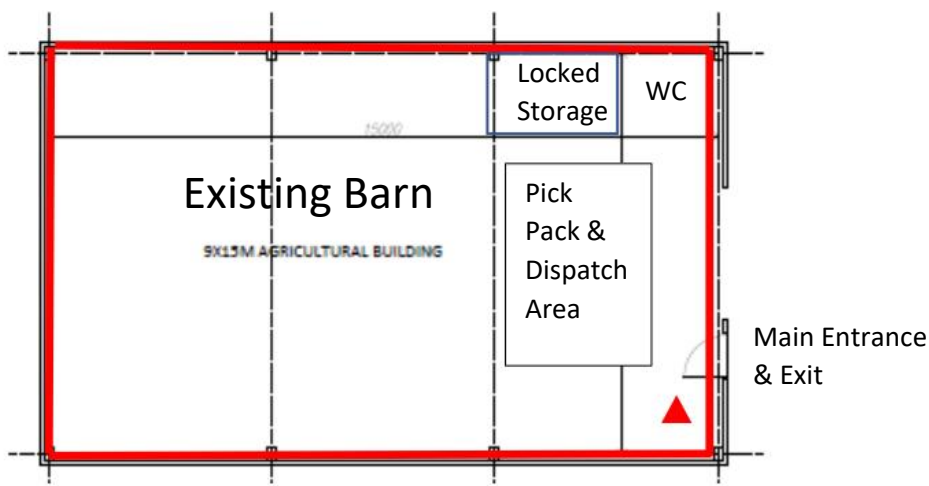
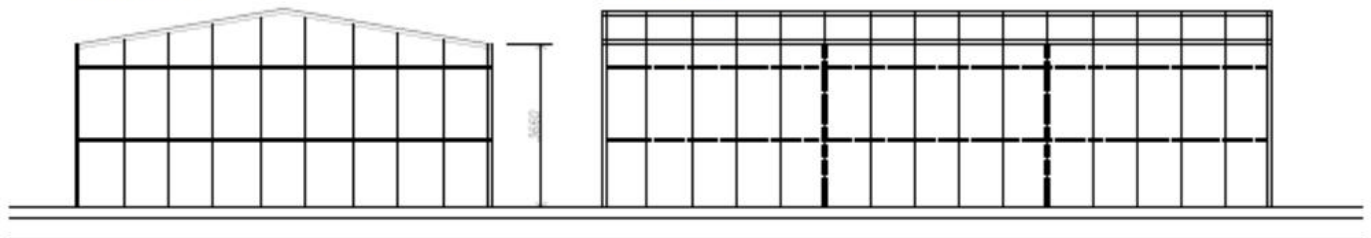


Aerial View of location



FRONT ELEVATION
SCHEME DRAWINGS

SIDE ELEVATION
SCHEME DRAWINGS



Licesable Activity —

Foam Fire Extinguisher ▲

Consumption Area —

Scale 1:100

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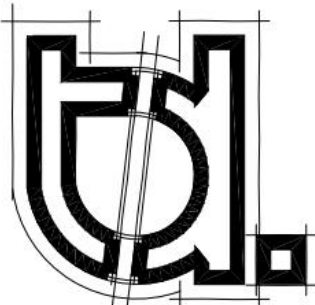
www.tailoredesigns.co.uk
07771701692 ryan@tailoredesigns.co.uk

JOB TITLE

PROPOSED AGRICULTURAL BUILDING TO
PATTINGHAM VINEYARD
GREAT MOOR ROAD
PATTINGHAM

DRAWING

LOCATION PLAN
SURVEY DRAWINGS



tailored designs
architectural services

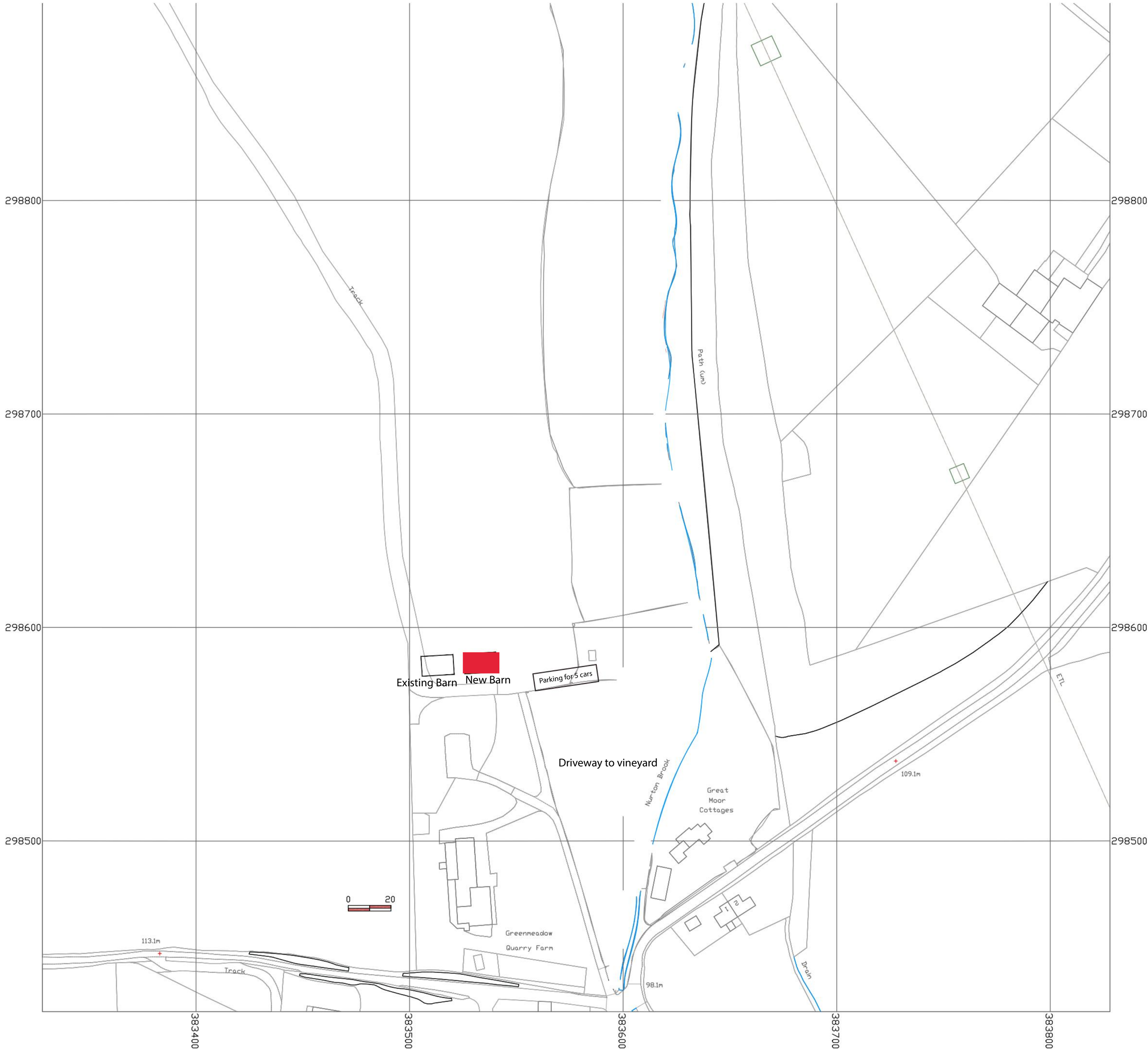
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DWG NO 01

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REV -

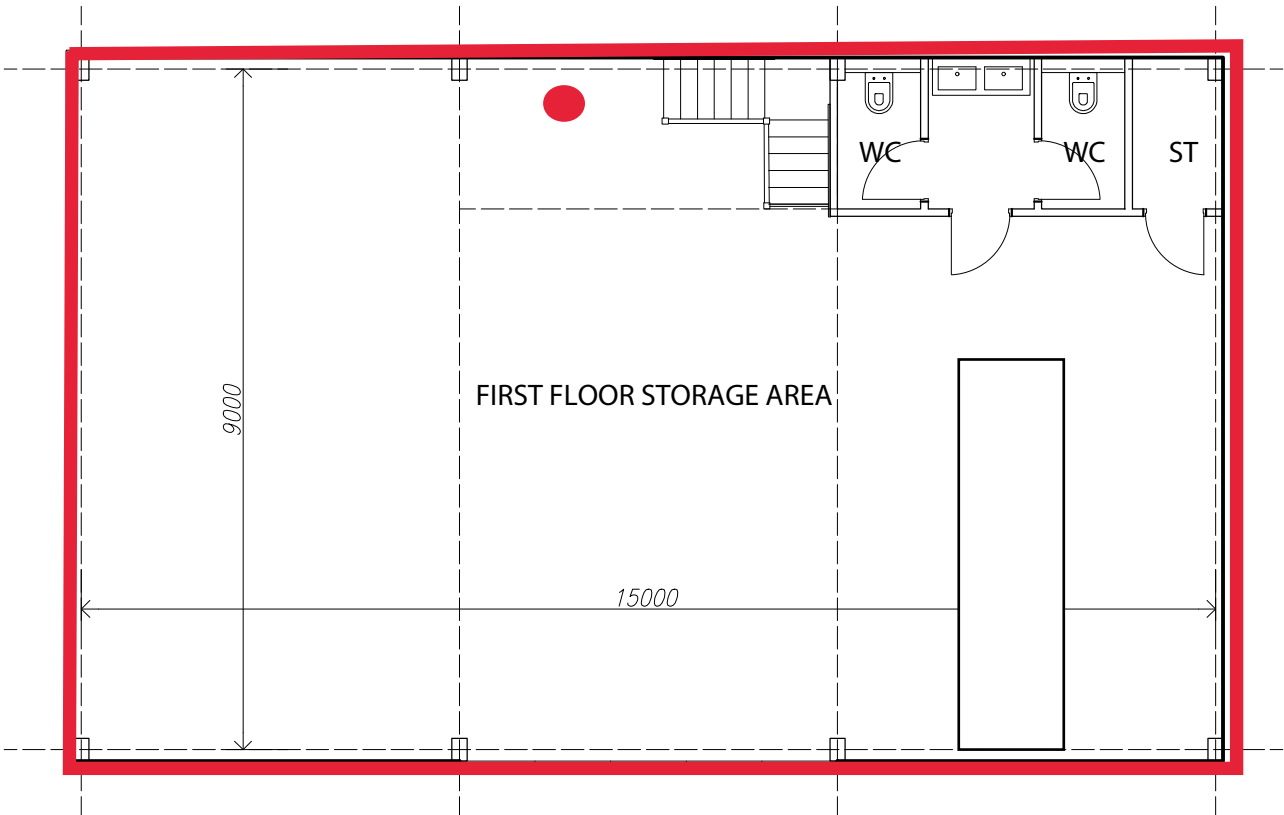


New Barn

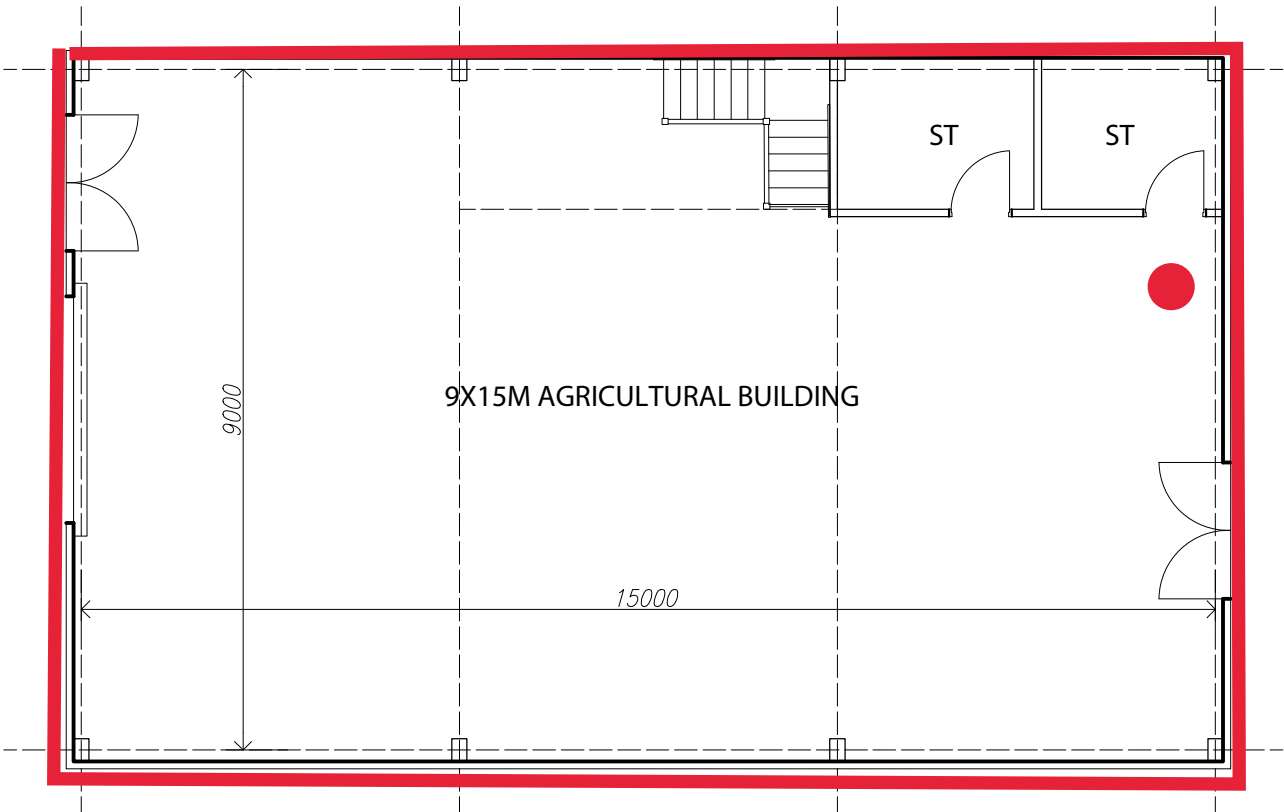
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- Licensable Activity
- Foam Fire Extinguisher



PROPOSED MEZZANINE PLAN
SCHEME DRAWINGS



PROPOSED GROUND FLOOR PLAN
SCHEME DRAWINGS

Main
Entrance
& Exit

Fire Exit

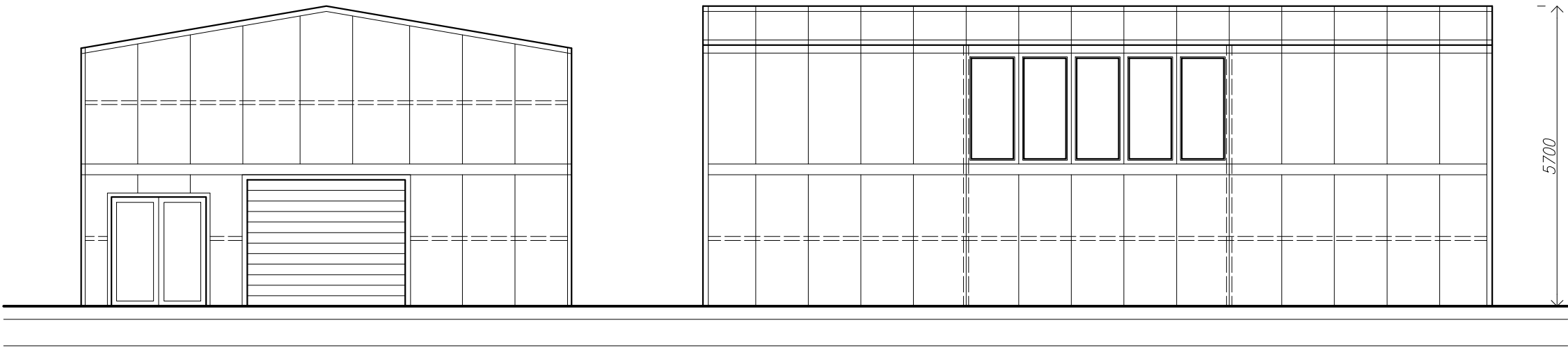
JOB TITLE
PROPOSED AGRICULTURAL BUILDING TO PATTINGHAM VINEYARD GREAT MOOR ROAD PATTINGHAM
DRAWING
PROPOSED GA PLANS SCHEME DRAWINGS -



JOB NO	2205	SCALE	1:100 @ A3
DRAWN	RT	REV	-
DWG NO	04		

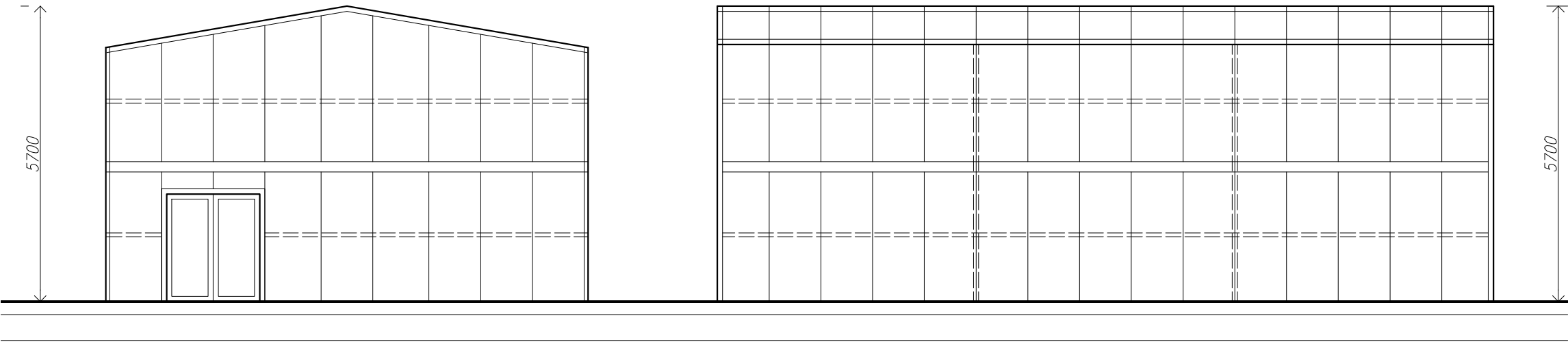
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PROPOSED FRONT ELEVATION
SCHEME DRAWINGS

PROPOSED SIDE ELEVATION
SCHEME DRAWINGS



PROPOSED REAR ELEVATION
SCHEME DRAWINGS

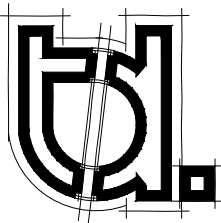
PROPOSED SIDE ELEVATION
SCHEME DRAWINGS

JOB TITLE

PROPOSED AGRICULTURAL BUILDING TO
PATTINGHAM VINEYARD
GREAT MOOR ROAD
PATTINGHAM

DRAWING

PROPOSED GA ELEVATIONS
SCHEME DRAWINGS



TAILORED DESIGNS
ARCHITECTURAL SERVICES

JOB NO **2205**

DRAWN RT

DWG NO **03**

SCALE 1:100 @ A3

REV -

APPENDIX B

Dear Licensing

I am writing to object to the 25 July 2023 application by Pattingham Vinyard under section 34 of the Licensing Act 2003 to vary its premises licence at Great Moor Cottages, Great Moor Road, Pattingham, Staffordshire, WV6 7AU.

This objection is founded upon concerns in relation to all four licensing objectives, but principally the prevention of public nuisance.

Last year, 2022, the applicant applied for and was granted a premises licence by South Staffordshire Council's Licensing Sub-Committee following a hearing on 10th August 2022. This hearing was necessary because a number of local residents expressed concerns about the impact this licence, if granted, would have on the local community.

Less than 12 months on from the grant of the premises licence in 2022 and with transparent, wholly inappropriate haste this 2023 application is contrary to what was expressly stated by the applicant as to their intentions for the site as part of the application process in 2022, following which the Licensing Sub-Committee granted the licence with associated conditions reflecting what the applicant had represented to the objectors. This 2023 application seeks to go behind all that. Of further concern is the fact that the applicant has suggested no steps whatsoever to mitigate any potential undermining of the licensing objectives caused by this 2023 variation. This underlines the fact that in and since 2022 they only paid lip service to the concerns that were previously raised by the local community.

Moreover, given that the applicant must have been aware of the concerns this 2023 application would give rise to, it is disappointing that once again they have made no effort to enter into dialogue with local residents before submitting this 2023 application which significantly alters the nature of their operation.

I am very concerned that this 2023 application is an effort by the applicant to achieve by stealth what they originally sought when applying for the grant of their licence in June 2022 and I believe that the 2023 application, if granted, will significantly undermine the prevention of public nuisance licensing objective in particular.

I would therefore like this representation against this 2023 application to be noted by South Staffordshire Council's Licensing Authority.

Yours faithfully,

BC

Dear Licensing

I am writing to object to the 25 July 2023 application by Pattingham Vinyard under section 34 of the Licensing Act 2003 to vary its premises licence at Great Moor Cottages, Great Moor Road, Pattingham, Staffordshire, WV6 7AU.

This objection is founded upon concerns in relation to all four licensing objectives, but principally the prevention of public nuisance.

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Yours faithfully,

Mrs R C

Dear Licensing

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Yours faithfully,

Mrs SB

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Yours faithfully,

RB

Dear Licensing

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Yours faithfully,

MC

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Yours faithfully,

Mrs M R

215\ August, 2023.

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R A.

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V A

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B J

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Yours faithfully

A J

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Yours faithfully,

J

Dear Licensing

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This objection is founded upon concerns in relation to all four licensing objectives, but principally the prevention of public nuisance.

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Yours faithfully,

Mrs S.A.G

21st August 2023

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Yours faithfully,

Mrs P R

21st August 2023

Dear Licensing Sub-committee

Pattingham Vineyard Application

When the original licence application was submitted and approved in 2022, the sub-committee took into account the concerns of local residents regarding the intention of the applicant to create an events and casual drinking venue in a totally inappropriate location. The sub-committee consequently imposed conditions on the licence to prevent this from happening.

The variations now submitted by the applicant clearly seek to circumvent the conditions imposed by the original decision of the licensing sub-committee.

The applicant now wants permission to run Special Events seven days a week and to operate a Bottle Shop six days a week and serving alcohol by the glass (note; alcohol, not only wine).

There are no justifications for these variations.

As with the original application, there has been no prior dialogue with myself or other local residents, demonstrating the applicant's total lack of interest in their neighbours' views or considerations. I find this very disappointing.

I also note with some interest, and a little amusement, that the applicant states that 'despite much initial nervousness from neighbours, the premises has operated without issue'. As there has been no dialogue whatsoever with neighbours and the applicant lives in Hereford (some 50 miles away from the vineyard!), can I suggest, therefore, that opinions on this matter may differ.

Yours Faithfully

J R

Dear Licensing

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M S

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re: Pattingham Vineyard - application to vary a Licence

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J L

LICENSING ACT 2003

PL0483

PREMISES LICENCE

Local Authority Details

 South Staffordshire Council	<p>South Staffordshire Council Environmental Health and Licensing Council Offices Wolverhampton Road Codsall Staffordshire WV8 1PX web: www.sstaffs.gov.uk tel: 01902 696000</p>
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Part 1 – Premises Details

Pattingham Vineyard

Great Moor Cottages
Great Moor Road
Pattingham
Staffordshire
WV6 7AU

Where the Licence is time limited the dates:

N/A

Licensable Activities authorised by the licence:

Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

Activity: Sale of Alcohol (Off sales by telephone and internet, with home delivery)

Days:	Time from:	Time to:
Monday to Saturday	09:00	19:00
Sunday	10:00	16:00

Activity: Sale of Alcohol (On and off Sales on site via connoisseur vineyard experience tours) May to October Only

Days:	Time from:	Time to:
Friday & Saturday	11:00	19:00
Sunday	10:00	16:00

Please see Annex 5 for any Non-Standard Timings

The opening hours of the premises:		
Days:-	Time from:	Time to:
Monday to Saturday	10:00	17:00
Sunday	10:00	16:00
Where the licence authorises supplies of alcohol whether these are on and /or off supplies:		
The sale and supply of Alcohol is authorised by this Licence		

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:	
Pattingham Vineyard Great Moor Cottages, Great Moor Road, Pattingham, Staffordshire, WV6 7AU	
Registered number of holder, for example company number, charity number (where applicable)	
N/a	
Name and Personal Licence of designated premises supervisor where the premises licence authorises the supply of alcohol:	
Name: Personal licence Number: Issuing Authority:	
Original Issue date of Premises Licence: 19th August 2022	
Date of last change: 19th August 2022	

ANNEXES:

ANNEX 1 – MANDATORY CONDITIONS

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is

made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
Where-
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
 - (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,admission of children must be restricted in accordance with any recommendation made by that licensing authority
4. In this section “children” means any person aged under 18; and
“film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision - except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE/POLICE CONDITIONS

Licensable Activities shall be carried out only in accordance with the Operating Schedule including (for the avoidance of doubt) any conditions and/or restrictions that converted authorisations were subject to in so far as such conditions and/or restrictions are consistent with the Operating Schedule.

GENERAL LICENSING OBJECTIVES

PREVENTION OF CRIME AND DISORDER OBJECTIVES

Any criminal incidents will be reported to the police.

Alcohol consumed on site will be served in plastic glasses.

Customers will not be allowed to enter with their own alcohol.

Customers will be refused to take open containers off the premises.

Proof of age and anti-drugs policies will be in place.

Irresponsible drink promotions will not be permitted.

Conditions in agreement with Staffordshire Police

- (1) A CCTV camera/system must be installed in the barn and cover any area where paid-for alcohol tastings take place.
- (2) That CCTV system must have the time and date correctly set in accordance with GMT/BST.
- (3) There must be someone capable of operating the CCTV should it be required in respect of any incidence of crime or disorder, this should be on Police Request or within 24 hours of request.
- (4) The CCTV must record 24/7 and retain footage for 14 days.

PUBLIC SAFETY OBJECTIVES

Suitable fire safety procedures will be in place.

Adequate first aid equipment and materials available.

In the absence of daylight, sufficient artificial lighting will be provided.

Free drinking water is available.

PREVENTION OF PUBLIC NUISANCE OBJECTIVES

Litter bins will be available and emptied regularly.

All customers will be asked to leave quietly and have regard to our neighbours

PROTECTION OF CHILDREN FROM HARM

The premises will operate a proof of age policy and will ask persons who appear to be under the age of 25 to provide ID.

Online age verification will also be in operation for website sales.

Refusal log for customers who have been refused sale.

Conditions agreed with Staffordshire Police

(1) Any staff who are not personal licence holders and are involved in the sale of alcohol must undergo documented training in relation to age related. This must be Challenge 25. Training records to be produced upon request by relevant authority.

(2) In relation to postal or collection sales of alcohol, there must be in place an age verification scheme that is auditable.

(3) A refusals book/register must be maintained to combat age related sales issues.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING

Two tours per day of two-hour duration.

Booking by appointment only, for tour parties of 6 but no more than 12 persons at a time.

No parties are to arrive or be collected to/from the site by PSV's.

Each tour will be separated by a two-hour period.

Wine tasting events will comply with the Portman Group Guide to Product Sampling.

agricultural machinery to be stored is to be secured via removable metal barriers. These barriers must remain in place when members of the public are on site.

The mandatory requirements where a licence authorises the supply of alcohol, as stated in section 19 of the Licensing Act 2003, apply.

The revised conditions in appendix F to form a part of the operating schedule apply.

CRIME & DISORDER:

1. *All staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB1 or any equivalent training course upon commencing employment at the premises. No person shall be authorised to sell or supply alcohol until this training is completed. Refresher training will be carried out at annually. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Local Authority/Council on demand.*

AGE VERIFICATION:

2. *The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council.*

REFUSALS REGISTER:

3. *A written register of Refusals will be kept including a description of the people who have been unable to provide required identification to prove their age. Such records shall be kept for a period of 12 months and will be collected by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer the Local Authority/Council on demand.*

INTERNET SALES:

4. *The Premises Licence Holder shall ensure that any person who purchases from the site shall register with the site. Such registration details shall include the person's full name, full address, date of birth and phone number. Records of such checks shall be kept for a period of 12 months and shall be produced on demand of the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Council.*
5. *The terms and conditions of the company website will contain the following: -*
 - a) *The company will not sell alcohol to any person until it has been verified that the person is over 18 years of age.*
 - b) *An age confirmation requirement when registering to purchase.*
 - c) *Reference to the operating of a Challenge 25 policy.*
 - d) *That no parcels will be left by the courier if the person at the delivery address is under 18 years of age.*

DELIVERIES:

6. *The person delivering the alcohol to the premises shall operate a Challenge 25 policy and shall require proof of age prior to the alcohol being handed over. No alcohol shall be handed over to a person under 18. The only acceptable proof of identity shall be a photographic driver's licence, a passport or an Identity Card containing the PASS Hologram. The website shall contain a declaration to this effect.*

NUISANCE:

7. *No noise or vibration shall emanate from the premises so as to cause a nuisance to neighbouring properties.*
8. *The Premises Licence Holder will provide a litter container on site which will be emptied regularly.*
9. *Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents.*

ANNEX 4- PLANS

ANNEX 5-NON STANDARD TIMINGS

Opening Times - May to October (annually)

Friday and Saturday 10:00 to 19:00 hrs


Sunday 10:00 to 16:00 hours

LICENSING ACT 2003

PL0483

PREMISES LICENCE-SUMMARY

Local Authority Details

 South Staffordshire Council	South Staffordshire Council Environmental Health and Licensing Wolverhampton Road Codsall Staffordshire WV8 1PX web: www.sstaffs.gov.uk tel: 01902 696000
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Part 1 – Premises Details

Pattingham Vineyard

Great Moor Cottages
Great Moor Road
Pattingham
Staffordshire
WV6 7AU

Where the Licence is time limited the dates:

N/A

Licensable Activities authorised by the licence:

Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

Activity: Sale of Alcohol (Off sales by telephone and internet, with home delivery)

Days:	Time from:	Time to:
Monday to Saturday	09:00	19:00
Sunday	10:00	16:00

Activity: Sale of Alcohol (On and off Sales on site via connoisseur vineyard experience tours) May to October Only

Days:	Time from:	Time to:
Friday & Saturday	11:00	19:00
Sunday	10:00	16:00

Please see Annex 5 for any Non-Standard Timings

Opening Times May to October (annually)

Friday and Saturday 10:00 to 19:00 hrs

Sunday 10:00 to 16:00 hours

The opening hours of the premises:

Days	Time from:	Time To:
Monday to Saturday	10:00	17:00
Sunday	10:00	16:00

Where the licence authorises supplies of alcohol whether these are on and /or off supplies:

The sale and supply of Alcohol is authorised by this Licence

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Pattingham Vineyard
Great Moor Cottages,
Great Moor Road,
Pattingham,
Staffordshire,WV6 7AU

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name and Personal Licence of designated premises supervisor where the premises licence authorises the supply of alcohol:

Name:	Stephine Wilcox
Personal licence Number:	PA1544
Issuing Authority:	South Staffordshire Council

State whether access to the premises by children is restricted or prohibited:

As provided for by the Operating Schedule