

**SOUTH STAFFORDSHIRE COUNCIL**

**OVERVIEW AND SCRUTINY COMMITTEE – 14 NOVEMBER 2023**

**WORK PROGRAMME 2023/24**

**REPORT OF THE CORPORATE DIRECTOR OF GOVERNANCE**

**PART A – SUMMARY REPORT**

**1. SUMMARY OF PROPOSALS**

- 1.1 This report updates members in respect of the work programme for the Committee for the Municipal Year 2023/24.

**2. SUMMARY IMPACT ASSESSMENT**

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	Yes	Scrutiny is key to the effective and efficient operation of the Council to enable delivery against the Council Plan
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	No – not needed as any equality issues would be addressed individually rather than as part of the programme setting
SCRUTINY POWERS APPLICABLE	No – this report goes to Overview and Scrutiny Committee	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	2023/24 Municipal Year	
FINANCIAL IMPACT	No	This is within existing budgets
LEGAL ISSUES	No	No specific legal issues from this report
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	None at this stage as setting the programme of work rather than considering individual items
IMPACT ON SPECIFIC WARDS	No	

## **PART B – ADDITIONAL INFORMATION**

### **3. INFORMATION**

3.1 At its meeting on 25 July 2023, the Committee agreed a work programme for the 2023/24 Municipal Year. This report updates the agreed programme.

3.2 In addition to the programmed work there will, from time to time, be a number of additional items coming to the Committee including:

- Councillor call for action
- Councillor “call ins”
- Key decision reports

This may require additional meetings to be programmed in depending on when the issues arise.

3.3 Any suggestions for additions to the work programme should be referred to the Chairman in the first instance.

### **3.4 Work Programme 2023/24**

25 July 2023

- Setting of work programme -COMPLETED
- UKSPF Report - COMPLETED
- Integrated Performance Management outturn for 2022/23 - COMPLETED
- Member Working Groups – Topic Selection - COMPLETED
- Challenge Panels Final Outcomes Report 2022/23 - COMPLETED
- Closed Churchyards Special Expense – Voluntary Referral of Member Decision - COMPLETED
- Place Narrative Findings - COMPLETED

26 September 2023

- Work programme update – COMPLETED
- Climate Change Action Plan Update – COMPLETED
- Peer Review Follow-up outcome – deferred to November meeting
- Resource Planning and Prioritisation (RPP) 2024 – COMPLETED
- Service Standards – deferred to November meeting

14 November 2023

- Work programme update – ON AGENDA
- Member Working Groups Update – ON AGENDA

- Integrated Performance Management Report Q2 – deferred to future meeting
- Staffordshire County Council Highways – Potholes – understanding the position - deferred to March meeting
- Customer Programme/Digital Programme update – ON AGENDA
- Service Standards – renamed Customer Experience – ON AGENDA
- Peer Review Follow-up outcome – ON AGENDA

23 January 2024

- Work programme update
- Budget meeting
- Member Working Groups Update
- UK Shared Prosperity Update Report
- DFG's update report
- Local Plan

12 March 2024

- Work programme update
- Staffordshire County Council Highways – Potholes – understanding the position – deferred from November meeting
- Member Working Groups Conclusion Report
- The draft Council Plan – 2024-2022

4. IMPACT ASSESSMENT – ADDITIONAL INFORMATION  
N/A

5. PREVIOUS MINUTES  
None

6. BACKGROUND PAPERS  
None

## **7. RECOMMENDATIONS**

**7.1** That Members note the report.

Report prepared by: Lorraine Fowkes – Corporate Director of Governance