

**SOUTH STAFFORDSHIRE COUNCIL**

**STANDARDS AND RESOURCES COMMITTEE – 25 JANUARY 2024**

**REPORT ON WORK PROGRAMME/COMPLAINTS**

**REPORT OF MONITORING OFFICER (CORPORATE DIRECTOR OF GOVERNANCE)**

**PART A – SUMMARY REPORT**

**1. SUMMARY OF PROPOSALS**

To inform and update Members in respect of Code of Conduct and Complaint matters.

**2. SUMMARY IMPACT ASSESSMENT**

POLICY/COMMUNITY IMPACT	Do these proposals contribute to specific Council Plan objectives?	
	Yes	The work of the Committee underpins the work of the Council and delivery of the Council Plan objectives
	Has an Equality Impact Assessment (EqIA) been completed?	
	No	Not required.
SCRUTINY POWERS APPLICABLE	No	
KEY DECISION	No	
TARGET COMPLETION/ DELIVERY DATE	Standards and Resources Committee 25 January 2024	
FINANCIAL IMPACT	No	None
LEGAL ISSUES	No	None
OTHER IMPACTS, RISKS & OPPORTUNITIES	None	
IMPACT ON SPECIFIC WARDS	No	

**PART B – ADDITIONAL INFORMATION**

**3.1 *Code of Conduct/Disclosable Pecuniary Interest Forms***

- 3.2 There are currently no active Code of Conduct complaints. The two previously reported complaints, relating to Parish Council members, were dismissed at the initial assessment stage.

### ***Local Government Ombudsman (LGO)***

- 3.5 There have been no new decisions from the Local Government Ombudsman since the last meeting. One case is currently being investigated by the LGO and this will be reported to the Committee when concluded.

### ***Formal Complaints***

- 3.6 In terms of complaints that have gone to stage 2 of the Council's own complaints procedure (which is the step before an Ombudsman complaint) we have had 0 complaints upheld in the municipal year 2023/24 to date.

### ***Data Protection***

- 3.7 There have been no significant data breaches that require reporting to the Information Commissioner's Office or to the data subjects.

### ***Work programme***

- 3.8 The work programme for 2023/24 is set out below:

#### ***8 June 2023***

- Setting of work programme - COMPLETED

#### ***14 September 2023***

- Review of Conduct/Complaints/Work Programme – COMPLETED
- Annual report of the Local Government Ombudsman – COMPLETED
- Elections report post May 2023 elections – COMPLETED
- Data Protection report – COMPLETED

#### ***23 November 2023***

- Review of Conduct/Complaints/Work Programme – COMPLETED
- Elections Act 2022 update – COMPLETED
- Health and Safety Policy Update – COMPLETED
- Polling District Place Review pre-consultation report – COMPLETED
- Customer Feedback Policy - COMPLETED

#### ***25 January 2024***

- Review of Conduct/Complaints/Work Programme – ON AGENDA
- Elections Act 2022 Update – ON AGENDA
- Polling District Place Review post-consultation report – ON AGENDA
- Workforce Development Strategy Update (incorporating Employment Trends) – ON AGENDA

**28 March 2024**

- Annual Corporate Health and Safety Update
- Review of Conduct/Complaints/Work Programme
- Employment trends – TAKEN TO JANUARY 2024 MEETING

If Members have any items they wish to add to the work programme they should let the Monitoring Officer know. A report updating on progress against this programme will come to each meeting of the Committee and identifying any potential additional items or changes to the programme.

**5. IMPACT ASSESSMENT – ADDITIONAL INFORMATION**

None

**6. PREVIOUS MINUTES**

None

**7. BACKGROUND PAPERS**

None

**8. RECOMMENDATION**

- 8.1** That the Standards and Resources Committee notes the contents of the update on Code of Conduct and Complaint Matters.

Report prepared by: Lorraine Fowkes – Corporate Director of Governance (Monitoring Officer)